

The Mount Vernon City Council met February 18, 2020 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West and Rose. Absent: Wieseler and Herrmann.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Rose, seconded by West. Absent: Wieseler and Herrmann. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by West. Motion carries. Absent: Wieseler and Herrmann. Motion carries.

Approval of City Council Minutes – February 4, 2020 Regular Council Meeting

Public Hearing

Public Hearing for the Consideration of the City of Mount Vernon FY 2020-2021 Maximum Property Tax Dollars. Mayor Hampton declared the Public Hearing open. City Administrator Chris Nosbisch explained that the State of Iowa approved additional reporting requirements for Cities for the fiscal 2021 year. If the proposed maximum tax dollars increases by 2% or more the City must explain the increase. Mount Vernon's maximum property tax dollars will increase .49% and the tax levy is expected to stay the same at \$12.99 per thousand. Close Public Hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Resolutions for Approval

Resolution #2-18-2020A: Approving the City of Mount Vernon FY 2020-2021 Maximum Property Tax Dollars. Motion to approve Resolution #2-18-2020A made by West, seconded by Rose. Absent: Wieseler and Herrmann. Roll call vote. Motion carries.

Resolution #2-18-2020B: Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance, and Levying a Tax to Pay the Notes; Approval of the Tax Exemption Certificate. Motion to approve Resolution #2-18-2020B made by Rose, seconded by West. Absent: Wieseler and Herrmann. Roll call vote. Motion carries.

Mayoral Proclamation

Proclamation Celebrating the 100 Year Anniversary of the League of Women Voter's

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Roudabush. Absent: Wieseler and Herrmann. Motion carries.

AIRGAS	CYLINDER RENTAL FEE-PW	64.93
ALLIANT IES UTILITIES	ENERGY USAGE-FD	1,068.77
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,793.01
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	463.32
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	5,967.32
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	3,656.06
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	2,406.48

ALLIANT IES UTILITIES	ENERGY USAGE-SEW	1,108.78
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	795.56
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	655.94
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	91.55
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	75.71
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	43.40
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	43.40
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	22.36
ASI SIGNAGE	LBC SIGNAGE	6,077.00
ASI SIGNAGE	SIGNAGE-LBC	1,906.74
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	2,960.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TEST	292.50
CARGILL	SALT-RUT	6,057.28
CARGILL	SALT-RUT	1,766.18
CARQUEST OF LISBON	VEHICLE MAINT-ALL DEPTS	427.84
CARQUEST OF LISBON	WELDING EQUIP-RUT	184.29
CARQUEST OF LISBON	EQUIP MAINT-RUT	60.01
CARQUEST OF LISBON	VEHICLE MAINT-RUT	3.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	5,391.70
CENTURY LINK	PHONE CHARGES-PD	168.48
COGRAN SYSTEMS	ONLINE REG FEES-P&REC	118.00
DE NOVO MARKETING	DIGITAL MEMBERSHIP DRIVE-LBC	200.77
DOORS INC	LOCKS-PD CONSTR	2,726.56
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
GRAYBILL COMMUNICATIONS	END LOADER MOBILE UNIT-RUT	1,126.90
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,985.75
HAWKEYE COMMUNITY COLLEGE	TRAINING-PD	125.00
HAWKEYE FIRE & SAFETY	FIRST AID SUPPLIES-ALL DEPTS	264.90
HENDERSON PRODUCTS	EQUIP MAINT-RUT	205.98
HIGHWAY 30 COALITION	SUPPORT-RUT	150.00
IOWA ASSOC OF MUNICIPAL UTIL	MEMBERSHIP-PW	882.00
IOWA DEPT AGRICULTURE & LAND	PESTICIDE APP CERTIFICATION-RUT	30.00
IOWA SOLUTIONS	COMPUTER MAINT-PD	828.10
IOWA SOLUTIONS	COMP MAINT-ALL DEPTS	379.50
JAKE MASTERS	REFEREE-P&REC	90.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	90.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	229.35
LBC BANKCARD 8076	CREDIT CARD FEES-LBC	17.22
LEISURE ZONE	SUPPLIES-LBC	2,339.20
LUKE MENSTER	TOBACCO COMPLIANCE CHECK-PD	75.00
MACHELE PELKEY	SUPPLIES-MVHPC	42.26
MATT SIDERS	MILEAGE-P&REC	75.40
MEDIACOM	PHONE/INTERNET-RUT	180.60
MENARDS	TOOLS-LBC	1,030.70
MENARDS	NEW PD CONSTRUCTION	320.34
MICHAEL WALTER	PESTICIDE CERT TESTING FEE-RUT	40.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	3,460.71
MOUNT VERNON CAR WASH	CAR WASH-PD	40.00
NOLAN JACKSON	REFEREE-P&REC	90.00
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE I	7,500.00
OVERHEAD DOOR	DOOR REPAIR-RUT	1,350.00
PAYROLL	CLAIMS	76,580.97
PHELANS	FURNITURE-LBC	19,115.75

PHELANS	DELIVERY/INSTALL FURNITURE-LBC	485.00
PIGOTT INC	FURNITURE-LBC	65,450.44
PUSH-PEDAL-PULL	FITNESS EQUIP-LBC	70,988.63
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	46.26
RESTORE-ALL, INC	FINAL CLEANING-LBC	360.00
ROBERT BUSER	TRAINING/MEMBERSHIPS-EMA	420.00
RYDER BUNCH	REFEREE-P&REC	75.00
SARAH BOOTS	REIMBURSEMENT- SUPPLIES LBC	697.38
SAXTON INC	STORAGE-LBC	90.00
SE LINN COMMUNITY CENTER	SCHOLARSHIPS-LBC	5,000.00
SPRAYLAND USA	BRINE EQUIP-RUT	124.00
STAPLES	SUPPLIES-P&A	67.00
STATE HYGIENIC LAB	TESTING-SEW	2,233.00
STORM STEEL	CHIPPER SUPPLIES-RUT	109.20
TRYSTIN LASHLEY	REFEREE-P&REC	75.00
UNITED RENTALS	SCISSOR LIFT-LBC	15,514.99
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	16,256.94
US CELLULAR	CELL PHONE-PD	165.02
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
WEX BANK	FUEL-PD	1,142.65
WRH, INC	WWTP IMPROVEMENTS 2019	61,780.36
ZATYK HOLUB	REFEREE-P&REC	180.00
TOTAL		413,880.84

GENERAL FUND	12,104.63
LBC - OPERATIONS	5,217.99
LOST III LBC - CONSTRUCTION	212,376.71
PAYROLL	76,580.97
POLICE - CONSTRUCTION	5,833.06
ROAD USE TAX FUND	20,723.93
SEWER FUND	10,024.35
SOLID WASTE	525.05
STORM WATER FUND	173.59
WATER FUND	8,540.20
WWTP UV DISINFECTION	61,780.36
TOTAL	413,880.84

JANUARY 2020 REVENUES

CULTURE AND RECREATION	8,528.15
DEBT SERVICE	166.42
GENERAL FUND	195,963.68
PUBLIC SAFETY	9,418.78
PUBLIC WORKS	241,174.92
TOTAL	455,251.95

Discussion and Consideration of Pay Application #14 – Lester Buresh Family Community Wellness Center – Council Action as Needed. A new pay application was given to Council because of discrepancies. The new pay app is less than the original and is for the amount of \$74,247.61. Staff is working with OPN and Garling to finalize the completion paperwork including an agreement to withhold portions of the retainage

until the spring exterior work is complete. Motion to approve Pay Application #14 made by Rose, seconded by West. Absent: Wieseler and Herrmann. Motion carries.

Discussion and Consideration of Change Order #53 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #53 is for \$1,625.56 and was already approved but work is now being competed on the supporting paperwork. There were areas along the retaining wall that have remained very wet throughout construction. Braun Intertec recommends coring out the existing material and backfilling with new. Motion to approve Change Order #53 made by West, seconded by Rose. Absent: Wieseler and Herrmann. Motion carries.

Discussion and Consideration of Change Order #55 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #55 is for \$11,630.84 and was requested by the City. First floor steel columns are covered with gray protective pads. Second floor columns were painted white with no pads. Staff decided to cover the second floor columns with the same pads hoping to prevent injuries. Motion to approve Change Order #55 made by West, seconded by Rose. Absent: Wieseler and Herrmann. Motion carries.

Discussion and Consideration of Architecture Service Proposals – Public Works – Council Action as Needed. Public Works Director Nick Nissen received two bids from architectural firms for the site layout and building design of the future public works site. The first bid was from Martin Gardner Architecture who proposed a two phase project. Phase One would review the existing V&K information/documentation and cost about \$5,000.00. Phase Two would cost between \$25 and \$30,000.00 and would develop an 8,000 square foot building for bidding and construction. The second bid was from Neumann Monson Architects and was bid as an Option A and B. Option A would cost between \$6 and \$18,000.00 (an hourly rate) for preparation of bidding documents for PEMB (pre-engineered metal building). Option B would cost between \$35 and \$50,000.00 and would provide basic services, a full set and assistance of bidding/construction documents, administrative services, close-out documents and warranty inspection. Nissen gave Council a memo explaining what he thought were the pros and cons of each firm. Nissen recommended using Martin Gardner Architecture. Motion to accept the Martin Gardner Architecture proposal made by Rose, seconded by West. Absent: Wieseler and Herrmann. Motion carries.

Discussion and Consideration of Forming a Signage Taskforce – Council Action as Needed. At the CDG signage meeting last week Council persons West and Herrmann suggested the City form a Signage Taskforce that would make recommendations on wayfinding and entrance signage. Council agreed that a taskforce should be formed.

Discussion and Consideration of Setting a Public Hearing Date for March 3, 2020 to Consider the Vacation and Sale of a 16 Foot East-West Alley Right of Way Adjacent to 709 and 713 1st Ave N – Council Action as Needed. Motion to set a Public Hearing for March 2, 2020 made by Rose, seconded by West. Absent: Wieseler and Herrmann.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 5 reported collisions and 18 incidents in January. Incidents included theft, animal issue, criminal mischief, OWI, dog bite and more. Officers worked 4 hours of STEP. Per the 28E agreement with Lisbon, MVPD provided 2,220 minutes of patrol time, 11 calls for service for a total of \$1,613.20.

Mt. Vernon Public Works Report. To date the City has gone through 212 tons of salt in a combination of brine and rock salt. City crews fabricated a new brine tank and trailer that works on the trails. Christmas trees have been picked up. Public Works crew helped move the police into their new building.

Mt. Vernon Parks and Rec Report. The master schedule for summer ball fields has been completed. Spring soccer registration will start February 14. Practices will start the week of March 23rd. Swim lessons dates are March 29, 1-4pm, April 1st, 4-7pm and April 4th, 8-11am. Chalk the Walk meetings are every two weeks now until April when they will be every week. To date, there are 357 memberships / 1,115 members to the LBC.

Discussion Items (No Action)

Possible Budget Discussions. Nosbisch gave Council additional information on Cole Library's request. They were asked to explain and justify the \$30K increase to their budget. Nosbisch said that he would not support this much of an increase in one year. Continuing he said that the amount asked for (\$127,550.00) is probably close to what the City should pay for but wants some assurances about future increases. Information provided by the library stated that Mount Vernon's support level is "far below" that of similar sized communities. Nosbisch said this may be true but there are other things that should be considered such as MV also supports a police department whereas other communities contract their public safety with Linn County. Nosbisch recommended spreading the \$30K over a three year period and approving a \$10,000.00 increase for FY21. Library representatives plan on being at the March 2nd meeting.

Reports of Mayor/Council/Administrator

City Administrator's Report. The Associate Planner application period has ended. Staff will begin the hiring process. The Police Dept. auction will take place on Saturday, February 22, 2020 at 9:00 a.m. Nosbisch said he will be out of the office February 21, 2020 for the NE Iowa City Managers Assoc. meeting in Oelwein.

As there was no further business to attend to the meeting adjourned the time being 7:11 p.m., February 18, 2020.

Respectfully submitted,
Sue Ripke
City Clerk